

Summer Executive Meeting Agenda & Notes (Pre-Transition)

Date/Time: August 5th @ 8:00 p.m.

Next Meeting Date/Time: September 1st, Zoom

Attendance: Nikki, Abbey, Abigail, Dani (work), Gabby (excused)

Purpose of Meeting: To discuss upcoming semester, review PR coordinator applications & elect an applicant, establish initiatives and expectations, and gather information about agendas.

President:

- Abigail Isaacson contact email amisaacson@salisbury.edu or Text is Preferred if offline or outside of office hours.
- **Updates:**
 - Meeting with Dr. Clifton Griffin: Contact Info; cpgriffin@salisbury.edu
 - **Dean of graduate students and Dean of graduate studies & research**
 - **I have not been able to meet with Dr. Griffin, I need everyone to file the initiative section so that I have information to update him on.**
 - Meeting with Jessica Scott: Contact Info; jlscott@salisbury.edu
 - **Dean of graduate studies, Graduate Program Manager**
 - We discussed shirt/polo ordering for GSC as well as other giveaway supplies.
 - Shirt Logo Design: [LINK](#)
 - Exec. Polo & Sweater Sizes
 - **M/M**
 - **L/L**
 - **XL/XL**
 - **XXL/XL**
 - **XL/XXL**
 - **XL/XXL**
 - We wanted to keep the design and change the colors.
 - Polos with GSC Logo
 - Black ¼ zip (I have sizes)
 - Name Tags: Please write your nametag preference here.
 - Abigail Isaacson, Gabby Grigsby, Abbey Murphy, Danielle Jensen, Nikki Dayball, Jenna Estok
 - Megan Baker for Headshots and Pictures:
 - **Update from Gabby:**
 - We will have profiles on the website.

- **Please include (picture if wanted), Name, Degree perusing, office hours.**
 - Example: <https://www.salisbury.edu/administration/campus-governance/graduate-student-council/office-hours.aspx>
 - **Website 2024 Update**
 - New Social Media Passwords under PR in 24/25 folder.
- **Initiatives:**
 - **Each of us should have our own goals and personal reasonings why we joined GSC. Let's take time to share and come up with a list of goals and measurable action items for the semester.**
 - **Abigail:** I would like to increase the assembly by 10/15 members. I would like to reach new graduate (on campus and remote/virtual) students to see what their needs are and what events they would like to see us host to promote resourcing, accessibility, connections, and success during their time at SU.
 - **Abbey:** As a former GSC Assembly Member, I am excited to take on new responsibilities within the organization. I want to spread awareness about GSC to all graduate students and increase our membership to strengthen the sense of community among graduate students here at SU. All students should feel a sense of belonging, which can be challenging for graduate students who are not on campus as often, if at all. GSC can help foster that sense of belonging and provide networking and professional development opportunities that will improve the graduate experience at Salisbury University.
 - **Gabby:**
 - **Dani:** I am a new member to GSC as well as a first-year graduate student. I joined GSC intending to become actively involved while having a voice in what involvement opportunities were available to grad students. My goal for GSC is to get graduate students involved. Colleges often focus most of their involvement events towards undergraduate students, given they make up most of the university's student body. GSC is here to support graduate students and enforce a sense of community amongst these students. I want to, through GSC, conduct successful events with higher attendance numbers than last year's GSC events.
 - **Nikki:** An overall goal for GSC is to gain more attendance at our assembly meetings and our events. To attain this goal, we must spread the message about what GSC is and how we can be a resource for graduate students. A personal goal is share as much information about what GSC has to offer with as many graduate students as possible, students in my class, professors, via social media, etc. I would also like to collaborate with

other departments/ organizations on campus in order to provide rewarding workshops and events to graduate students. This includes CSA, Career Services, SGA and many others depending on what graduate students would like to see from us. It is important for me to also plan events that allow grad students to gather informally. Many grad students are 100% online and do not get the chance to socially interact with their peers on a non-academic level. Social events such as picnics, luncheons, etc. can help students get to know each other outside of a classroom setting and create a space for students to express what they want to see from GSC.

- **How do we reach these goals? What can we do to measure success?**
 - **Abigail:** Increasing the assembly will provide insight from multiple sources on the needs of certain majors, assistantships, and students within graduate programs. This is measurable by attendance, and hopefully a steady increase as the semester progresses. I plan to advertise and personally invite students to attend, it is also my hopes that students will come to in-person assembly meetings to interact and build connections. (I will work on a plan if I do not see increased attendance by Oct.) I also would like to send out another survey for GS and see what events they would like to see happen and what dates and times work best for involvement.
 - **Abbey:** Membership growth can be measured in the number of individuals who join the assembly and attend the events. I would like to create a web page for a Graduate Assistant Directory, which will help GAs across campus make connections with one another. As one of the GAs for orientation, I would love to take a closer look at graduate student orientation and potentially work with the Graduate School to incorporate an in-person session or at least a meet and greet type social at the beginning of the semester. Additional events and programming based around students' interests will help us accomplish our goals, which will be measured by attendance. I would also like to gather faculty feedback and potentially have a meeting with our team and the Graduate Program Directors to learn about their opinions and ideas.
 - **Gabby:**
 - **Dani:** By increasing marketing efforts and getting the word of available events out to graduate students, awareness surrounding GSC efforts will be raised. Awareness should contribute towards attendance as well as overall involvement. By ensuring the types of events put together are hitting our target audience's interest we can increase participation at hosted events. Tracking attendance and getting responses from graduate

students will provide GSC with the information needed to cater to the needs/wants of its grad students.

- **Nikki:** In order to reach these goals, we will have to reach out to both students and departments on campus to set up initiatives. I can measure the success of my goals by determining who is responding to our ideas and who isn't. A specific example I have is to email professors that teach graduate level class about our monthly assembly meetings, workshops, or events and asking them to relay the message during class time. Specifically, if the event or workshop is catered towards how the student can succeed in their class. I can measure the success of this by if the professor responds or by counting attendance at our meetings/ events and asking how they heard about us.
- What events would we like to see throughout the semester? What should our assembly focus be?
 - September
 - Assembly Focus:
 - Event:
 - October
 - Assembly focus:
 - Event:
 - November
 - Assembly Focus
 - Event:
 - December
 - Assembly Focus:
 - Event:

VP:

- Dogwood:
 - We found that we have enough pens for the semester. (May want to order again in the winter) - nice admin pens are a little low but if exec. Has them then we will put off ordering those as well.
 - Shirts, (green ones) prioritize those for giveaway since they are older. -How many of each size do we still have?
 - Order new Shirts in an SU accent color.
 - Beer mugs (boxes)
 - Christmas Decor for a holiday party
 - Trifold- Look to see if we need to update any information on these.
 - Old agendas 23/24 (we want to order more of these?) - Take a picture of the old ones for reference.

- *WE NEED TO CONTACT SOMEONE ABOUT DOGWOOD ACCESS

- **We need an inventory of how much of everything we have.**

Treasurer:

Chief of Staff (Secretary):

Coordinator of Social Events and Outreach:

Action Items:

- Fill out initiative and goal information, come to next meeting having looked at the graduate student resources survey.
 - What do we want to keep?
 - What do we want to re-ask/reevaluate?
 - Ideas for fall semester?

Assembly Meeting Dates Fall 2024:

- Sunday, September 8th
- Sunday, October 6th
- Sunday, November 3rd
- Sunday, December 1st